

Oread Mountaineering Club Privacy Notice

This privacy notice tells you what to expect us to do with your personal information.

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Contact details

For any questions about this notice please contact the General Secretary

secretary@oread.co.uk

What information we collect and use.

We collect or use the following information about individual persons.

Club Members

- Name and contact details
- Date of birth
- Emergency contact details
- Dates of joining and changing membership category
- Positions held within the club
- Photographs or video recordings

Former Club Members

- Name
- Dates of joining and leaving the club
- Positions held within the club
- Contact details at time of leaving
- Photographs or video recordings

Non-members who book or use Our Club Huts

- Name
- Contact details of those making a booking

Non-members who attend Club Events as Guests

- Name
- Contact details
- Photographs or video recordings

Any person who accesses the Club Website

- Online identifiers e.g. IP address and cookies
- For further details regarding what and how data is used on the website see the section 'Our Website'

Lawful bases and data protection rights

Under UK data protection law, we must have a "lawful basis" for collecting and using your personal information. There is a list of possible [lawful bases](#) in the UK GDPR. You can find out more about lawful bases on the ICO's website.

Which lawful basis we rely on may affect your data protection rights which are set out in brief below. You can find out more about your data protection rights and the exemptions which may apply on the ICO's website:

- Your right of access - You have the right to ask us for copies of your personal information. You can request other information such as details about where we get personal information from and who we share personal information with. There are some exemptions which means you may not receive all the information you ask for. [Read more about the right of access.](#)
- Your right to rectification - You have the right to ask us to correct or delete personal information you think is inaccurate or incomplete. [Read more about the right to rectification.](#)
- Your right to erasure - You have the right to ask us to delete your personal information. [Read more about the right to erasure.](#)
- Your right to restriction of processing - You have the right to ask us to limit how we can use your personal information. [Read more about the right to restriction of processing.](#)
- Your right to object to processing - You have the right to object to the processing of your personal data. [Read more about the right to object to processing.](#)
- Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you. [Read more about the right to data portability.](#)
- Your right to withdraw consent – When we use consent as our lawful basis you have the right to withdraw your consent at any time. [Read more about the right to withdraw consent.](#)

If you make a request, we must respond to you without undue delay and in any event within one month.

To make a data protection rights request, please contact us using the contact details at the top of this privacy notice.

Our lawful bases for collecting or using personal information to provide membership benefits are:

- **Consent** - we have permission from you after we gave you all the relevant information. All of your data protection rights may apply, except the right to object. To be clear, you do have the right to withdraw your consent at any time. You consent for your data to be used for:

Sharing of personal contact details with other members through the Membership Directory/Club Website members area

We process information about members of the Club. Members are asked to provide consent for their personal contact details to be seen by other Club members and to include information they want to be included. This is done through the member's log in to the Club website. Members can update their details at any time to change or remove information to be shared.

Emergency Contact Details

Members are invited to include Emergency Contact details in the membership area of the Club website. Members can update details at any time to amend or remove Emergency Contact information. They are advised that they should discuss this with the person named as their Emergency Contact before providing this information. Emergency Contact details are seen only by authorised Club officials, including Meet Coordinators if needed. An Emergency Contact will only be contacted in the event of a serious incident.

Publicity and promotion of the Club, through websites, social media, Club newsletter or other media

We publish information about Club members or non-members attending events. This may include previously published historical information/images about former members or non-members who have attended past events. This may on occasion include informal events that are not part of the Club meets list.

We may publish information about people including personal information such as names and identifying images (usually photos) of people attending events. This may include information about children under 18 years. Event attendees may request that information about them is excluded from any communication or publicity by communicating with a Meet Coordinator or the Communications Officer. A parent or responsible adult must consent to information or identifying images of children under 18 being published. Consent may be given orally or in writing to a Meets Coordinator or a Committee Member.

*If you are concerned about how any personal information about you may be published we advise you to contact the **Club Communications Officer**. We recognise that some people may be put at risk by publication of their personal information. In this situation, we will work with you to ensure that we put in place additional safeguards and processes to avoid the use of your personal details in any Club publications.*

If consent is withdrawn it can only be applied to media produced subsequent to the date of withdrawal.

- **Legal obligation** – we have to collect or use your information so we can comply with the law. All of your data protection rights may apply, except the right to erasure, the right to object and the right to data portability.
- **Legitimate interests** – we’re collecting or using your information because it benefits you, our organisation or someone else, without causing an undue risk of harm to anyone. All of your data protection rights may apply, except the right to portability. Our legitimate interests are:

To manage membership.

To create and manage the Club’s Membership Directory.

To communicate with members with Club information and updates to policies/procedures.

For more information on our use of legitimate interests as a lawful basis you can contact us using the contact details set out above.

Where we get personal information from

- Directly from you

How long we keep information

- Members information will be kept for as long as they are members. When they leave any emergency contact details will be erased other details will remain indefinitely (but will not be updated) unless otherwise instructed.
- Club Hut booking information is kept indefinitely as it forms part of our contract with you.
- We keep information related to club official or officer positions held and key actions taken indefinitely
- We keep information related to incidents, investigations, complaints, allegations or claims indefinitely.

For more information on how long we store your personal information or the criteria we use to determine this please contact us using the details provided above.

Who we share information with

The British Mountaineering Council (BMC)

The information is supplied to the BMC to enable club members to enjoy the benefits of BMC membership and is subject to the BMC’s Privacy Policy which can be accessed here:-

<https://www.thebmc.co.uk/privacy>

Others we share personal information with

- *We may pass your personal data to third parties for the purposes of completing tasks and providing services on behalf of the club. We disclose only the personal data that is necessary for the third party to deliver the service and we ensure that any third party has a privacy policy or statement in place.*
- *We may pass your personal data to third parties if it forms part of a legal claim or judicial act or is required by Club insurers or legal advisers.*
- *We may share information with a legitimate public authority if required to do so or in relation to the safeguarding or protection of a child or adult.*

Our Website

Our website is set up to provide members and the public with relevant information about the club.

Our website address is: <https://oread.co.uk>.

What Personal Data We Collect and Why We Collect it

Comments

When visitors leave comments on the site we collect the data shown in the comments form, and also the visitor's IP address and browser user agent string to help spam detection.

An anonymized string created from your email address (also called a hash) may be provided to the Gravatar service to see if you are using it. The Gravatar service privacy policy is available here: <https://automattic.com/privacy/>. After approval of your comment, your profile picture is visible to the public in the context of your comment.

Media

If you upload images to the website, you should avoid uploading images with embedded location data (EXIF GPS) included. Visitors to the website can download and extract any location data from images on the website.

Cookies

If you leave a comment on our site you may opt-in to saving your name, email address and website in cookies. These are for your convenience so that you do not have to fill in your details again when you leave another comment. These cookies will last for one year.

If you visit our login page, we will set a temporary cookie to determine if your browser accepts cookies. This cookie contains no personal data and is discarded when you close your browser.

When you log in, we will also set up several cookies to save your login information and your screen display choices. Login cookies last for two days, and screen options cookies last for a

year. If you select “Remember Me”, your login will persist for two weeks. If you log out of your account, the login cookies will be removed.

If you edit or publish an article, an additional cookie will be saved in your browser. This cookie includes no personal data and simply indicates the post ID of the article you just edited. It expires after 1 day.

Embedded Content From Other Websites

Articles on this site may include embedded content (e.g. videos, images, articles, etc.). Embedded content from other websites behaves in the exact same way as if the visitor has visited the other website.

These websites may collect data about you, use cookies, embed additional third-party tracking, and monitor your interaction with that embedded content, including tracking your interaction with the embedded content if you have an account and are logged in to that website.

Who we Share Your Data With

If you request a password reset, your IP address will be included in the reset email.

How Long we Retain Your Data

If you leave a comment, the comment and its metadata are retained indefinitely. This is so we can recognize and approve any follow-up comments automatically instead of holding them in a moderation queue.

For users that register on our website (if any), we also store the personal information they provide in their user profile. All users can see, edit, or delete their personal information at any time (except they cannot change their username). Website administrators can also see and edit that information.

What Rights You Have Over Your Data

If you have an account on this site, or have left comments, you can request to receive an exported file of the personal data we hold about you, including any data you have provided to us. You can also request that we erase any personal data we hold about you. This does not include any data we are obliged to keep for administrative, legal, or security purposes.

Where we Send Your Data

Visitor comments may be checked through an automated spam detection service.

How to complain

If you have any concerns about our use of your personal data, you can make a complaint to us using the contact details at the top of this privacy notice.

If you remain unhappy with how we've used your data after raising a complaint with us, you can also complain to the ICO.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

Website: <https://www.ico.org.uk/make-a-complaint>

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