# Oread Mountaineering Club – Privacy Policy

Oread Mountaineering Club is committed to protecting and respecting your privacy.

Reference to we, our, us or the club in this policy are to the Oread Mountaineering Club.

This policy sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we treat it.

## Our Website

Our website is set up to provide members and the public with relevant information about the club.

Our website address is: <u>https://oread.co.uk</u>.

## What Personal Data We Collect and Why We Collect it

## **Comments**

When visitors leave comments on the site we collect the data shown in the comments form, and also the visitor's IP address and browser user agent string to help spam detection.

An anonymized string created from your email address (also called a hash) may be provided to the Gravatar service to see if you are using it. The Gravatar service privacy policy is available here: https://automattic.com/privacy/. After approval of your comment, your profile picture is visible to the public in the context of your comment.

## <u>Media</u>

If you upload images to the website, you should avoid uploading images with embedded location data (EXIF GPS) included. Visitors to the website can download and extract any location data from images on the website.

## **Cookies**

If you leave a comment on our site you may opt-in to saving your name, email address and website in cookies. These are for your convenience so that you do not have to fill in your details again when you leave another comment. These cookies will last for one year.

If you visit our login page, we will set a temporary cookie to determine if your browser accepts cookies. This cookie contains no personal data and is discarded when you close your browser.

When you log in, we will also set up several cookies to save your login information and your screen display choices. Login cookies last for two days, and screen options cookies last for a year. If you select "Remember Me", your login will persist for two weeks. If you log out of your account, the login cookies will be removed.

If you edit or publish an article, an additional cookie will be saved in your browser. This cookie includes no personal data and simply indicates the post ID of the article you just edited. It expires after 1 day.

## Embedded Content From Other Websites

Articles on this site may include embedded content (e.g. videos, images, articles, etc.). Embedded content from other websites behaves in the exact same way as if the visitor has visited the other website.

These websites may collect data about you, use cookies, embed additional third-party tracking, and monitor your interaction with that embedded content, including tracking your interaction with the embedded content if you have an account and are logged in to that website.

## Who we Share Your Data With

If you request a password reset, your IP address will be included in the reset email.

# How Long we Retain Your Data

If you leave a comment, the comment and its metadata are retained indefinitely. This is so we can recognize and approve any follow-up comments automatically instead of holding them in a moderation queue.

For users that register on our website (if any), we also store the personal information they provide in their user profile. All users can see, edit, or delete their personal information at any time (except they cannot change their username). Website administrators can also see and edit that information.

## What Rights You Have Over Your Data

If you have an account on this site, or have left comments, you can request to receive an exported file of the personal data we hold about you, including any data you have provided to us. You can also request that we erase any personal data we hold about you. This does not include any data we are obliged to keep for administrative, legal, or security purposes.

## Where we Send Your Data

Visitor comments may be checked through an automated spam detection service.

Information we may collect from members and why

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Type of information	Purpose	Lawful basis
Member's name,	Managing the member's	To enable us to properly
address, telephone	membership of the club.	manage and administer
numbers, e-mail		your membership.
address(es).		
	Creating and managing	Consent. We will seek
	the club's Membership	member's consent on
	Directory	their membership
		application form and
		each membership
		renewal form. The
		member may withdraw
		their consent at any time to tell us that they no
		longer wish their details
		to appear in the
		Membership Directory.
		Membership Directory.
	To allow the club's	Legitimate interest of
	newsletter and other	running the club.
	club notices to be sent	Keeping members
	to the member.	informed.
	Passing to the British	Legitimate interests of
	Mountaineering Council	the Club as we are
	(BMC) for BMC club	affiliated to the BMC.
	membership and the	
	benefits thereof	
	Contration was at the law	Ducto ating a the survey survey is
Emergency contact	Contacting next of kin in the event of an	Protecting the member's
details		vital interests and those
Date of birth / age	emergency Managing momborship	of their dependents
related information	Managing membership categories which are	For purposes of our legitimate interests in
	age related	running the club
Photographs and videos	Putting on the club's	Legitimate interest of
of members taking part	website and social	running and promoting
in club activities	media pages and use in	the club.
	club publications	

# How we protect members personal data

The data is stored in a secure file sharing facility. The information can be accessed by Committee members for internal record keeping and management of the services we provide to you.

The Membership Directory is supplied to full members of the club with instructions as to how the data can be used.

## Who else has access to members personal data

We will never sell members personal data.

The information supplied to the BMC to enable club members to enjoy the benefits of BMC membership is subject to the BMC's Privacy Policy which can be accessed here:- https://www.thebmc.co.uk/privacy

We may pass your personal data to third parties who are service providers, agents and subcontractors to us for the purposes of completing tasks and providing services to you on our behalf (e.g. to print newsletters and send you mailings). However, we disclose only the personal data that is necessary for the third party to deliver the service and we have a contract in place that requires them to keep your information secure and not use it for their own purposes.

# How long do we keep members information

We will hold your personal data on our systems for as long as you are a member of the Club and for as long afterwards as is necessary for us to comply with our legal obligations. We will review your personal data every year to establish whether we are still entitled to process it. If we decide that we are not entitled to do so, we will stop processing your personal data except that we will retain your personal data in an archived form in order to be able to comply with future legal obligations and for contacting past members with information regarding club celebratory events, such as anniversary gatherings.

# Your rights

You have rights under GDPR:

To access your personal data

To be provided with information about how your personal data is processed

To have your data corrected

To have your personal data erased in certain circumstances To object to or restrict how your personal data is processed

## Changes to our Privacy Policy

We reserve the right to amend this Privacy Policy from time to time without prior notice. You are advised check the website for the current version.

This Policy was approved and adopted by the Committee on 08/06/2021

Signatories

President

N.P. Briggs

Secretary

S. Pape

Treasurer

J.A. Briggs